

**Enrolled Minutes of the Eighty-second Regular or Special Meeting
For the Twenty-Seventh Highland Town Council
Regular Meeting
Monday, February 23, 2015**

Study Session. The Twenty-Seventh Town Council of the Town of Highland, Lake County, Indiana met in a study session preceding the regular meeting on Monday, February 23, 2015 at 6:44 O'clock P.M. in the regular place, the meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

Silent Roll Call: Councilors Bernie Zemen, Mark Herak, Steve Wagner, Konnie Kuiper and Dan Vassar were present. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

General Substance of Matters Discussed.

1. The Town Council discussed the agenda of the imminent regular meeting.

The study session ended at 6:59 O'clock p.m.

Regular meeting. The Twenty Seventh Town Council of the Town of Highland, Lake County, Indiana met in its regular session on Monday, February 23, 2015 at 7:02 clock P.M. in the regular place, the plenary meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

The Town Council President, Mark A. Herak, presided and the Town Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. The meeting opened with the Council President reciting the Pledge of Allegiance to the Flag of the United States of America and offering a prayer.

Roll Call: Present on roll call were Councilors Bernie Zemen, Mark A. Herak, Steve Wagner, Konnie Kuiper and Dan Vassar. The Clerk-Treasurer, Michael W. Griffin memorialized the proceedings. A quorum was attained.

Additional Officials Present: Rhett L. Tauber, Town Attorney; John M. Bach, Public Works Director; Peter T. Hojnicky, Metropolitan Police Chief; Alex M. Brown, CPRP, Parks and Recreation Superintendent; William R. Timmer, Jr., CFOD, Fire Chief; Kenneth J. Mika, Building Commissioner; and Cecile Petro, Redevelopment Director were present.

Also present: Randy Bowman, Assistant Inspector for Electric; Ed Dabrowski, IT Consultant (Contract); and Steve Mileusnich and Susan Murovic of the Advisory Board of Zoning Appeals were also present.

Minutes of the Previous Meetings:

The minutes of the regular meeting of 09 February 2015 were approved by general consent.

Appointments:

- **Statutory Boards and Commissions**
(Appointments have been placed on agenda in case there is readiness to act)

Executive Appointments (May be made in meeting or at another time)

1. **Redevelopment Commission (1) Non-voting Advisory Member.**
Appointment to be made by Town Council President. Appointee must be

a member of the School Board. It is a two-year term beginning July 1, 2014 concluding on June 30, 2016. (Note: currently attending is Pat Krull.) Confer with I.C. 36-7-14-6.1.

The Town Council President announced and executed his appointment of Patrick **Krull**, as the non-voting advisory member to the Redevelopment Commission.

With leave from the Town Council, the Town Council President expressed sympathies to the family of Dennis Tobin, a former Town Councilor and Town Council President, on the death of his son Joseph.

Unfinished Business & General Orders:

1. **Works Board Order No. 2015-02:** An Order of the Works Board Authorizing and Directing the Public Works Director to Participate in the State of Indiana, OneIndiana Purchasing Program, for procurement Untreated and Treated Road Salt during the 2014/2015 Winter Season.

Councilor Wagner moved, seconded by Councilor Kuiper for the passage and adoption of Works Board Order No. 2015-02. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The order was adopted.

**Town of Highland
Board of Works
Order of the Works No. 2015-02**

An Order of the Works Board Authorizing and Directing the Public Works Director to Participate in the State of Indiana, OneIndiana Purchasing Program, for procurement Untreated and Treated Road Salt during the 2014/2015 Winter Season

Whereas, The Public Works Director, pursuant to Section 3.05.050(D)(1) of the HMC, serves as the Purchasing Agent for the Public Works Department; and

Whereas, Pursuant to Section 3.05.060 (I)(17), a purchasing agent for a political subdivision may purchase supplies without bidding if the purchase is made from a person who has a contract with a state agency and the person's contract with the state requires the person to make supplies available to political subdivisions, as provided in IC 4-13-1.6 or 5-22-17-9; and

Whereas, The State of Indiana, through its "OneIndiana" program, an initiative to leverage the purchasing power of state agencies to ultimately save money for Indiana taxpayers, allows local units of government to take advantage of state-negotiated or bid Quantity Purchasing Agreements (QPAs); and

Whereas, The Purchasing Agent has deemed it necessary to procure Road Salt for ice and snow control on the Town's public thoroughfares for the 2014/2015 winter season and believes that participating in the State of Indiana OneIndiana program is in the best interest of the Town of Highland; and

Whereas, Participation in the One Indiana program requires a commitment from local public agency to purchase a minimum of 80% of the requested tonnage of road salt and renders the same local public agency eligible to purchase up to a maximum of 120% of the tonnage requested, at the price accepted as the lowest responsible and responsive bid, as determined by the State of Indiana; and

Whereas, The Public Works Director has determined that the amount of road salt to be purchased, owing to the existing inventories on hand and obligated purchase commitments for the 2014/2015 winter season, is **2,000 tons**, comprised of 1,000 tons treated salt and 1,000 tons untreated salt; and

Whereas, The Town Council, as the Board of Works of the municipality, pursuant to Section 3.05.030(A)(1)(a) of the HMC, serves as purchasing agency for the Public Works Department; and

Whereas, The aggregate purchase price of Road Salt during the 2014/2015 winter season shall likely exceed **\$15,000.00** during the term of the Agreement, and pursuant to Section 3.05.040(C) and Section 3.05.050(B)(2), of the HMC, requires the express approval of the purchasing agency; and

Whereas, The Town Council acting as the Board of Works now desires to accept the recommendation of the Public Works Director to procure **2,000 tons** of road salt through the State of Indiana OneIndiana Program,

Now, Therefore, Be it Hereby Ordered, by the Town Council of Highland, Indiana, acting as the Works Board, as follows:

Section 1. That participation in the State of Indiana OneIndiana Program is hereby approved and authorized in each and every respect for the purchase of a **minimum of 1,600 tons** and **maximum 2,400 tons** of road salt for the 2014/2015 winter season, at the bid price determined by the State of Indiana as the lowest responsive and responsible bid;

Section 2. That the purchase is further hereby approved and authorized as follows:

- (A) For an order of 1,000 tons of treated road salt at a unit price of \$79.91 per ton for a total price of \$79,910;
- (B) For an order of 1,000 tons of untreated road salt at a unit price of \$73.32 per ton for a total price of \$73,320;
- (C) For a total aggregate order of 2,000 tons at a total price of \$153,230, with such participation in the program requiring a minimum guarantee of 1,600 tons or \$122,584; and
- (D) For an upward aggregate order of 2,400 tons of road salt, both treated and untreated, should conditions warrant such a purchase;

Section 3. That the Public Works Director is hereby authorized to execute agreements and all documents necessary to implement the process and participate in the State of Indiana OneIndiana Program according to the authorization granted in this order;

Section 4. That the Public Works Director is hereby authorized to procure quantities of untreated road salt, throughout the term of the agreement, in sufficient quantities to maintain adequate inventories for ice and snow control throughout the 2014/2015 -winter season;

Section 5. That any and all purchases contemplated by this order, which may have been necessary before the passage and adoption of this order and were purchased according to and consistent with its terms, are hereby authorized, approved and ratified, all pursuant to IC 36-1-4-16.

Be It So Ordered.

Duly, Passed and Ordered by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 23rd day of February 2015 having passed by a vote of 5 in favor and 0 opposed.

**WORKS BOARD of the TOWN of
HIGHLAND, INDIANA**

Mark A. Herak, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk Treasurer (IC 33-16-4-1; IC 36-5-6-5)

2. **Works Board Order No. 2015-03:** An Order of the Works Board Offering, Authorizing and Approving an Extension to the Contract between the Town of Highland and Walsh & Kelly, Incorporated for Materials and Services – Asphalt Work through December 31, 2015, all Pursuant to Indiana Code 5-22 et Seq. and Chapter 3.05 of the Highland Municipal Code.

Councilor Zemen moved, seconded by Councilor Vassar for the passage and adoption of Works Board Order No. 2015-03. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The order was adopted.

**TOWN of HIGHLAND
BOARD OF WORKS
ORDER of WORKS BOARD NO. 2015-03**

AN ORDER of the WORKS BOARD OFFERING, AUTHORIZING and APPROVING AN EXTENSION to the CONTRACT BETWEEN THE TOWN OF HIGHLAND AND WALSH & KELLY, INCORPORATED for MATERIALS and SERVICES – ASPHALT WORK through DECEMBER 31, 2015, ALL PURSUANT TO INDIANA CODE 5-22 ET SEQ. and CHAPTER 3.05 of the HIGHLAND MUNICIPAL CODE

Whereas, The Town of Highland did receive bids on March 12, 2012 for Road Materials and Services, which included asphaltting work and associated services, pursuant to IC 5-22 *et seq.* and on April 23, 2012, the Town Council for the Town of Highland accepted and awarded a bid for several items of asphalt work and associated services to Walsh & Kelly, Incorporated, as the lowest responsible and responsive bid; and

Whereas, Walsh & Kelly, Incorporated has expressed interest, through a letter dated November 20, 2014, attached hereto, to extend the current contract for an additional year at the same terms and conditions for Road Materials and Services, Asphalt Paving;

Whereas, Walsh & Kelly, Incorporated has demonstrated professional competence and qualifications to perform the particular concrete work for the Town of Highland and it has been determined that extending the current contract will realize a cost and time savings for mutual benefit of the both parties; and

Whereas, The Town Council for the Town of Highland, pursuant to IC 5-22-17-4, now wishes to offer a contract extension to Walsh & Kelly, Incorporated, through December 31, 2015, for Road Materials and Services – Asphalt Paving, under the original terms, conditions and prices as the original contract (1-year).

Now Therefore Be it Ordered by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

Section 1. That the Director of Public Works is hereby ordered to offer contract a extension to Walsh & Kelly, Inc. for Road Materials and Services – Asphalt Paving under the same terms, conditions, and prices for the period January 1, 2014 through December 31, 2015;

Section 2. That, if accepted, the Director of Public Works be authorized to execute the Contract Extension with his signature as attested thereto by the Clerk Treasurer.

Be It So Ordered.

Duly, Passed and Ordered by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 23rd day of February 2015 having passed by a vote of 5 in favor and 0 opposed.

**WORKS BOARD of the TOWN of
HIGHLAND, INDIANA**

Mark A. Herak, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk Treasurer (IC 33-16-4-1; IC 36-5-6-5)

3. **Appropriation Enactment No. 2015-11:** An Enactment Appropriating Additional Monies in Excess of the Annual Budget From Monies Received as a Grant from the State or Federal Government in the *Metropolitan Police Department of the Corporation General Fund*, pursuant to I.C. 6-1.1-18-7.5, I.C. 36-5-3-5 *et seq.*

Councilor Zemen introduced and moved the consideration of Enactment No. 2015-11 at the same meeting of its introduction. Councilor Wagner seconded. Upon a roll call vote, a unanimous vote being necessary, there were five affirmatives and no negatives. The motion passed. The enactment could be considered at the same meeting of its introduction.

Councilor Zemen moved the passage and adoption of Enactment No. 2015-11 at the same meeting of its introduction. Councilor Kuiper seconded. Upon a roll call vote, a two-thirds vote being necessary, there were five affirmatives and no negatives. The motion passed. The enactment was passed and adopted considered at the same meeting of its introduction.

**Town of Highland
APPROPRIATION ENACTMENT
ENACTMENT NO. 2015-11**

An Enactment Appropriating Additional Monies in Excess of the Annual Budget From Monies Received as a Grant from the State or Federal Government, pursuant to I.C. 6-1.1-18-7.5, I.C. 36-5-3-5 *et seq.*

WHEREAS, IC 6-1.1-18-7.5 provides that notwithstanding any other law, the appropriating body of a political subdivision may appropriate any funds received as a **grant** from the state or the federal government

without using the additional appropriation procedures under IC 6-1.1-18-5, if the funds are provided or designated by the state or the federal government as a **reimbursement** of an expenditure made by the political subdivision;

WHEREAS, The Town Council has been informed of the receipt of funds from a grant of the **Federal High Intensity Drug Traffic Area Domestic Highway Enforcement Task Force**, representing services from July through December 2015, particularly represented on Clerk-Treasurer's **receipt number 237721** in the amount of **\$595.84**, **receipt number 245151** in the amount of **\$283.71**, **receipt number 249172** in the amount of **\$467.18** and **receipt number 261883** in the amount of **\$278.88** as reimbursement in support of overtime costs for detailed personnel and certain equipment maintenance;

WHEREAS, There is included a mileage component in the receipts described above, included in the total deposit represented on receipt number 237721 for the months of July through September in the amount of **\$595.84**; and on receipt number 261883 for the months of October through December in the amount of **\$278.88** leaving **\$750.89** remaining for task force overtime reimbursement;

WHEREAS, The Town Council has been further informed that these funds were provided or designated by the state or the federal government as a reimbursement of an expenditure made by the political subdivision;

NOW, THEREFORE BE IT ENACTED by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

Section 1. That for the actual overtime personnel expenses of said municipality related to the Domestic Highway Enforcement Initiative (DHE) funded by **Federal High Intensity Drug Traffic Area** to reimburse the municipality for its actual over time expenses incurred by the assigned person, or for equipment maintenance, the following additional sums of money, received as a grant from the state or the federal government and designated as a reimbursement of an expenditure made by the political subdivision, are hereby appropriated and ordered set apart out of the funds herein named:

CORPORATION GENERAL FUND

Metropolitan Police Department

Increase Accounts:

Acct. 111.37 Lake County Drug Interdiction Overtime	\$ 750.89
<i>Total 100 Series Increases</i>	\$ 750.89
Acct. 360.01 Equipment Maintenance	\$ 874.72
<i>Total 300 Series Increases</i>	\$ 874.72
Total of All Fund Increases:	\$ 1,625.61

Section 2. That in satisfaction and for the purposes of the provisions set out in I.C. 36-5-2-9.6, I.C. 36-5-3-5, I.C. 36-5-4-2, this enactment shall be deemed properly filed and introduced before the Town Council at a regular or special meeting, properly called and convened pursuant to I.C. 5-1.5-14 *et seq.*

Introduced and Filed on the 23rd day of February 2015 Consideration on same day or at same meeting of introduction sustained a vote of 5 in favor and 0 opposed, pursuant to IC 36-5-2-9.8.

DULY ENACTED AND ADOPTED this 23rd Day of February 2015, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Mark A. Herak, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer (IC 33-16-4-1;IC 36-5-6-5)

- 4. Proposed Ordinance No. 1585:** An Ordinance to Amend Chapter 10.35 of the Highland Municipal Code Relating to Motor Vehicles and Traffic, Providing for the Enforcement Thereof, Repealing All Ordinances in Conflict Therewith, and Declaring an Emergency.

Councilor Wagner introduced and moved the consideration of Ordinance No. 1585 at the same meeting of its introduction. Councilor Kuiper seconded. Upon a roll call vote, a unanimous vote being necessary, there were five affirmatives and no negatives. The motion passed. The enactment could be considered at the same meeting of its introduction.

Councilor Wagner moved the passage and adoption of Ordinance No. 1585 at the same meeting of its introduction. Councilor Vassar seconded. Upon a roll call vote, a two-thirds vote being necessary, there were five affirmatives and no negatives. The motion passed. The ordinance was passed and adopted considered at the same meeting of its introduction.

**ORDINANCE No. 1585
 of the
 TOWN of HIGHLAND, INDIANA**

AN ORDINANCE to AMEND CHAPTER 10.35 of the HIGHLAND MUNICIPAL CODE RELATING to MOTOR VEHICLES and TRAFFIC, PROVIDING for the ENFORCEMENT THEREOF, REPEALING ALL ORDINANCES in CONFLICT THERewith, and DECLARING an EMERGENCY

WHEREAS, The Traffic Safety Commission has conducted a study and investigation as to the amendments to Chapter 10 of the Highland Municipal Code within the Town of Highland;

WHEREAS, I.C. 9-21-1 *et sequitur* authorizes the Town of Highland, through its Town Council as a local authority to adopt local regulations regarding traffic; and

WHEREAS, I.C. the Town Council is interested in amending the Parking Schedule to protect the public health, safety and welfare with regard to traffic and parking control; and

WHEREAS, It would be and is in the best interest of the Town of Highland to amend the following section of the Highland Municipal Code;

NOW, THEREFORE, BE IT HEREBY ORDAINED BY the Town Council of the Town of Highland, Lake County, Indiana, as follows:

Section 1. That Section 10.35.040, Schedule III *“Parking prohibited at all times”* of the Highland Municipal Code be amended by adding the following:

Street	Location	Side	Ord. No.	Date Passed
41 st Street	Corner of Indianapolis Boulevard to the residential property line	South Side		

Section 2. That Section 10.20.280 of the Highland Municipal Code be amended by repealing its in its entirety and adding a new section to be numbered Section 10.20.280, to read as follows:

10.20.280 Residential Parking Only, without special permit display prohibited.

(A) It shall be unlawful for any person to park any vehicle ~~between the hours of 8:00 p.m. and 5:00 a.m. without displaying a duly authorized resident or visitor permit in a conspicuous place in the vehicle, unless they are a resident or visitor of the resident who resides in the neighborhood served~~ upon any of the streets particularly described in HMC 10.35.100.

(B) It shall be ~~further~~ unlawful for any person to park any vehicle between the hours of 8:00 p.m. and 5:00 a.m. displaying a ~~voided or non-authorized resident or visitor permit in the vehicle, upon any of the streets particularly described in HMC 10.35.100.~~

(C) The permitting authority, ~~as defined in subdivision (G) of this section,~~ shall issue to each residential dwelling four permits to be displayed upon the vehicles of the residents or the residents' visitors. These permits are the property of the town for the use of the residents and their visitors whose dwellings are located on a street particularly described in HMC 10.35.100.

(D) Each dwelling will be entitled to a total number of permits equal to the number of vehicles registered to the address of the dwelling plus one. If more than four permits are needed pursuant to this subsection, the permitting authority, ~~as defined in subdivision (G) of this section,~~ shall issue additional permits according to this subsection's terms and upon proper application.

~~(E)~~ (B) Any vehicle that is identified as being in violation of this section shall be subject to a citation. Any person who shall violate any provisions of this section shall be fined in the amount set forth in the designated schedule

as a payable offense subject to admission before the violations clerk of the ordinance violation bureau in the amount set forth in the admissions clerk payable offenses schedule in HMC 9.85.060.

(C) Further, any vehicle **that is identified as being in violation of this section** ~~so cited~~ may be subject to towing if the violation is not cured in a reasonable time. In addition, the offender will be subject to repayment of any costs incurred by the town associated with towing the vehicle.

~~(F)~~ (D) If such persons shall violate any provisions of this section and there is a failure to satisfy the civil violation as set forth in Chapter 9.85 HMC, then such violations shall be construed as justiciable offenses and shall be subject to a fine of not less than \$100.00 per violation, nor more than \$500.00. Each day of such unlawful activity as is prohibited shall be deemed a separate offense.

~~(G)~~ The chief of police of the metropolitan police department or his designee shall be the permitting authority for this section.

~~(H)~~ (E) The authority for enforcement of this section is authorized for and vested in the officers of the metropolitan police department, the fire chief, or any other person authorized and empowered to enforce the municipal codes of the town.

Section 3. That the Highland Municipal Code be amended by repealing Section 10.35.100, Schedule IX in its entirety, and adding a new section to be styled as Section 10.35.100, Schedule IX to read as follows:

10.35.100 Schedule IX Residential Parking Only, without special permit display prohibited.

Street	Location	Side	Ord. No.	Date Passed
Clough Avenue	East terminus at Fifth Street to West terminus at First Street	North and South	1150	9-11-00
Erie Street	North terminus at Lincoln Street, South terminus at Cady Marsh Ditch	East and West	1150	9-11-00
Lincoln Street	East terminus at Fifth Street to West terminus at First Street	North and South	1150	9-11-00
Parkway Drive	West terminus at Erie Street cul-de-sac	North and South	1150	9-11-00
Wicker Avenue	East terminus at Fifth Street to West terminus at First Street	North and South	1150	9-11-00
37th Place	West terminus at Erie Street cul-de-sac	North and South	1150	9-11-00
38th Street	West terminus at Kennedy Avenue cul-de-sac	North and South	1150	9-11-00
41 st Street	The West Property Line of 9236 Indianapolis Blvd to Waymond Avenue	North and South Side	1585	2-23-15

Section 4. That the proper officer be hereby directed to erect appropriate signs, properly citing the traffic or parking regulation herein, to support the enforcement of the provisions herein and to further remove those signs where appropriate as well;

Section 5. That all provisions of ordinances in conflict with the provisions hereof are hereby repealed.

Section 6. That whereas an emergency exists, this ordinance shall become and be in full force and effect from and after the date of its adoption, passage and publication in the manner prescribed by law and until its subsequent amendment or repeal by proper ordinance.

Introduced and Filed on the 23rd Day of February 2015. Consideration on same day or at same meeting of introduction sustained a vote of 5 in favor and 0 opposed, pursuant to IC 36-5-2-9.8.

DULY ORDAINED AND ADOPTED this 23rd Day of February 2015, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
 HIGHLAND, INDIANA**

Mark A. Herak, President (IC 36-5-2-10)

ATTEST:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
 Clerk-Treasurer (IC 33-16-4-1; IC 36-5-6-5)

5. **Selection or renewal of Group Dental Plan.** *Current provider, United Health Care (UHC) rates **are proposed** for renewal at Employee only for \$37.04 and for Employee and dependents at \$107.53 per month; The current rates are \$34.92 and 101.38 respectively. The proposed rates from United Health care represent a 6% increase over the 2014 rates. If approved, Brown Insurance Group would be agent of record. Renewal is currently March 1, 2015. (This is within our budgetary parameters and follows a period where we had a three year rate freeze.)*

Councilor Wagner moved to approved the renewal with United Health Care for the group dental benefit with the new premium rates and Brown Insurance as agent. Councilor Vassar seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The renewal at the new premium rates was approved.

Comments or Remarks from the Town Council:

- **Councilor Bernie Zemen:** *Chamber of Commerce Co-Liaison • Liaison to the Park and Recreation Board • Liaison to the Town Board of Metropolitan Police Commissioners.*

Councilor Zemen commended the Redevelopment Director on the success of the Tom Foolery Show run as a fundraiser for the Town Theatre retrofit.

Councilor Zemen acknowledged the Parks and Recreation Superintendent who offered cursory survey of recreation programs featured by the Parks and Recreation Department.

- **Councilor Dan Vassar:** *•Redevelopment Commission Liaison.*

Councilor Vassar also commended the Redevelopment Director on the February 20 fundraiser.

Councilor Vassar acknowledged the Redevelopment Director who reported in the disposition of the Tom Foolery Show fundraising event to support the Town Theatre Restoration and Rehabilitation Project, set for February 20, 2015. She further reported that there would be tax abatement reviews and renewals that would be presented soon to the Town Council for its review and action.

- **Councilor Steve Wagner:** *Information Technology Liaison • Liaison to the Advisory Board of Zoning Appeals.*

Councilor Wagner also commented favorably on the Friday night fundraiser, Tom Foolery Show.

Councilor Wagner acknowledged the IT Consultant (contractor) who reported that the conversion and installation for VOIP telephone service delivered by COMCAST to the Police Department, had been completed.

Councilor Wagner acknowledged the Building Commissioner who offered a brief survey of matters that would be soon considered by the Advisory Board of Zoning Appeals.

- **Councilor Konnie Kuiper:** *Fire Department Liaison • Chamber of Commerce Co-Liaison.*

Councilor Kuiper congratulated the Redevelopment Director on the recent fundraiser.

- **Council President Mark Herak:** • *Municipal Executive* • *Chairman of the Board of Trustees of the Police Pension Fund (1925 Law)* • *Liaison to the Board of Waterworks Directors* • *Budget and Finance Chair* • *Liaison to the Board of Sanitary Commissioners* • *Liaison to the Community Events Commission.*

The Council President also complimented the Tom Foolery Show.

The Council President acknowledged the Public Works Director who offered a survey of Waterworks and Sanitation Capital Projects. He particularly noted the likely award to the successful bidder of the Kennedy Avenue Water Main Improvement Project in the amount of \$2.4 million.

Comments from Residents and Visitors:

There were no comments from anyone.

Payment of Accounts Payable Vouchers. There being no further comments from the public or visitors, Councilor Vassar moved to allow the vendor accounts payable vouchers as filed on the pending accounts payable dockets, covering the periods February 10, 2015 through February 23, 2015. Councilor Wagner seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The accounts payable vouchers for vendors were allowed, payments allowed in advance were ratified, and the Clerk-Treasurer was authorized to make payment.

Vendors Accounts Payable Docket:

General Fund, \$292,538.31; Motor Vehicle Highway and Street (MVH) Fund, \$100,714.70; Law Enforcement Cont. Education and Supply Fund, \$1,028.32; Gasoline Fund, \$14,128.94; Information and Communications Technology Fund, \$5,067.53; Cumulative Capital Improvement Fund, \$24,138.00; Traffic Violations Fund, \$14,074.50; Gaming Revenue Sharing Fund, \$18,145.89; Total: \$ 469,836.19.

Adjournment. Councilor Kuiper moved that the plenary meeting be adjourned. Councilor Zemen seconded. Upon a vote *viva voce*, the motion passed. The regular plenary meeting of the Town Council of Monday, February 23, 2015 was adjourned at 7:27 O'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer